



City of Kingston Civil Service Commission
Meeting Agenda
Monday, January 22, 2018

CIVIL SERVICE COMMISSION AGENDA - *Civil Service Office 9:30am*

- 1 READING OF PREVIOUS MONTH'S MEETING MINUTES**
- 2 REPORT OF PERSONNEL CHANGES REVIEWED BY COMMISSIONERS AND CERTIFIED.**
- 3 DELEGATION OF RESPONSIBILITIES TO EXECUTIVE SECRETARY**
- 4 CERTIFY ELIGIBLE LISTS** - *Parking Enforcement Officer #66787*
Parking Support Officer #66719
Parking Supervisor #66811
Parking Supervisor #77734
Police Officer (Spanish Speaking) #66305
Police Officer #66484
Educational Data Facilitator #66663
Water Treatment Laboratory Technician #68976
- 5 AMEND JOB SPECS** - *City Engineer*
Director of Recreation
- 6 NEW POSITION DUTIES STATEMENT**
- 7 PENDING EXAMINATIONS** - *Secretary II #69507*
Secretary II Promotional #77806
Senior Account Clerk #65280
Senior Account Clerk Promotional #78306
Senior Account Clerk NCP #79063
School Security Guard #60020
Ordinance Inspection Officer #66332
Director of Recreation #68056
Director of Recreation Promotional #76876